

## Pope Packaging Safety, Health & Environment Policy

Pope Packaging consults and works with employees, labour hire personnel and contractors to provide a safe and healthy working environment. The system conforms to the ISO 14001:2015 Environmental standard as well as other legislative requirements.

Senior Management are responsible and accountable for injury prevention, work health & safety, injury management and environment matters and their integration into the decision-making processes.

Managers and supervisors are required to maintain Pope Packaging duty of care and ensure workplace safety and environment matters are given priority when planning and supervising work, including:

- compliance with all relevant legislation, Codes of Practice and Australian Standards
- integrating injury prevention and good environmental practice into work activities
- working with employees, labour hire personnel and contractors, both directly and through the Safety, Health and Environment Committee to eliminate or minimize risk
- preparing an Action Plan to address business, workplace safety and environment matters
- instruction and training on Safe Operating Procedures and the understanding of hazards and risks involved
- providing appropriate Personal Protective Equipment and First Aid facilities
- investigating workplace injuries and incidents to prevent their reoccurrence
- actively supporting equitable WorkCover Claims management and return-to-work of injured employees and labour hire personnel
- access to 'injury prevention' and 'injury management' advice.
- consulting with all workers to promote environmental protection and safety

Employees, labour hire personnel and contractors are required to participate in 'injury prevention' and 'injury management' activities to achieve the aims of this Policy and not to risk their own or other peoples' health and safety.

Pope Packaging identifies, risk assesses and control environmental impacts to prevent pollution and continually improve environmental performance. Objective and targets are established in the Business Improvement Plan and formally reviewed during scheduled meetings.

Management fully endorses this Safety, Health and Environment Policy and the Business Management System that has been implemented.

Matthew Sullivan General Manager – Papersacks Division

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